



## REGION X VPPA BOD MEETING MINUTES March 1, 2017

**BOD Attendance:** Rocky Simmons, Jack Griffith, Margie Brice, Eddie Larson, Tim Taylor, Cliff Butler, Max Van Valey, Liz Norton, Jeff Carlson

**Agency:** Carol Henning, John Geppert, Darren James, Sharon Perkins, Mark Hurliman, Sharell Lien

**Committee Members:** Saprena Lyons, Bill Turner

### **Safety Topic**

Cliff: Be aware that you can hurt knees by putting bodies in awkward positions and not watching where you are stepping.

Rocky: Each day is different for situations that can change, be aware of surroundings.

### **BOD / AGENCY / PLANNING COMMITTEE MEETING AGENDA**

#### **Agency Reports:**

- WA - John Geppert
  - March 30<sup>th</sup> Safety Meeting
- ID/Federal – Derek Engard
  - None
- OR – Mark Hurliman
  - No new information
- AK – Krystyna Markiewicz
  - New Alaska VPP Coordinator, Christian Hendrickson
- DOE -Carol Henning
  - No new information

#### **Financial Report: Jack Griffith**

- Financial Report
  - Status update
  - Closing Wells Fargo accounts by the end of March.
  - Sending out another round of sponsorship letters

#### **Approve Prior Board of Director Minutes:**

- February 6, 2017
  - Board approved the minutes.

## **National Report – Rocky Simmons & Jack Griffith**

### **Region X Report: Rocky Simmons**

- Website Updates
  - Developing tracking system on website
  - Two suggestion boxes on website:
    - One for Conference suggestions
    - One for normal business

### **2017 Conference Planning:**

- Sponsorship Letter revisions approved
- Sharell Lien - Update on Program Grid
  - Possible ½ Day workshop for Tuesday
    - \$75.00/plus lunch
    - Approved by the Board if no additional expense
  - Review of grid and confirmation of various tracks.
  - Registration to open on March 20<sup>th</sup>.
  - James Darren – 1 page flyer to advertise the construction class. Forward to Sharell for registration and advertising purposes.
  - Exhibitors: 12 Paid
  - Liz will develop the Bingo card
  - Government employees will have reservation completed by Sherell and information is included in the flyer.
  - Rocky has all the flags for the conference.
  - Max (primary) and Margie (secondary) for prize drawing coordinator
  - Water to be available on tables for the tracks. No coffee staged other than meals and breaks.
  - VPP members spread out during meals to get a face to face with conference participants.
  - Sharp Alliance to pay \$350.00 for charging station at the conference.
  - Prize drawing of free conference fee registration for 2018 conference at closing session. Drawing will be from the member company list.
  - Jack waiting on quotes for backpacks and other items for conference
- Rocky Simmons: Region X VPP store donating pens and magnets for giveaways.
- Eddie Larson: Conference shirts ordered.
- Jack Griffith: Remodified the sponsorship letter
  - Copy of the letter sent to the Board for information.
- Tim Taylor: Photographer confirmed at \$75.00/hour.
  - Working on team photo schedule & conference schedule
  - Continuing to research a DJ for the reception

### **Region X Committee Reports:**

- Communications-Jack/Cliff
- Nominations-Cliff/Tim/Eddie
  - Get nominations to Tim and Eddie for open positions.
- Awards-Max/Rocky
- Outreach-Liz
- Membership-Rocky
- Mentoring-Jack/Max
- Planning-BOD and Planning Committee
- Leg/Regs-Jeff/Rocky/Max
- L/M-Rocky/Jack

### **Vendor Opportunities and Assignment – Rocky**

- Update Outreach Schedule
- Discussion of Conferences & volunteers to be assigned to the booths.
  - Booth space at Twin Falls, Idaho. Need a volunteer if possible, if none available, will have an unmanned booth with information.

### **2017 Region X Conference/Meeting Schedule:**

- Rocky Simmons: A motion by Eddie Larson, seconded by Cliff Butler to hold the July and October 2017 meetings at the Heathman in Vancouver, WA.

April 18, 2017 – BOD Conference Call

July 17-18, 2017 – BOD Meeting and Planning Committee Meetings at the Heathman Hotel in Vancouver, WA

### **2017 National Board/Outreach Meetings:**

BOD Meeting June 6, 2017- 7 & 8 outreach in Washington D.C.

VPPPA Conference August 29 thru September 1<sup>st</sup>, 2017 – New Orleans

BOD Meeting October 24, 2017- 25 & 26 outreach in Washington D.C.

Meeting adjourned



Marjorie Brice  
Secretary, Region X